

New College Durham

Directorate of HR and Corporate Services

Safeguarding and Prevent Steering Group

**Minutes of Meeting held on Wednesday 13 June 2018
at 10 am in GR3.05**

Present: Karl Fairley (KF) (Chair), Sharon Bennett (SBe), Helen Owen (HO) (part), Andrew Stephenson (ASt), Kay Wilson (KW), Peter Morrison (PM), Sarah Elliott (SE) Christine Padgett (CPa), Robbie Pick (RP), Philippa Baulf (PB), Karen Milne (KM), Dawn Fairlamb (DF), Graeme Nash (GN) and Lynne Moore (LM) (Notes)

Action

1 Apologies were received from: George Wraith (GW), Colleen Peters (CPe), Lynn Bertram (LB) and Julie Coverley (JC)

2 Minutes of Previous Meeting and Matters Arising

The minutes from the previous meeting were agreed and there were no matters arising.

3 Current Practice/Process update on actions from Previous Minutes

Learning Curve: SB contacted Learning Curve who would be happy to provide a demonstration on their app. It was agreed that a smaller sub-group of members would be invited to the demonstration. SB to arrange.

SB

PREVENT/Delivery of Contracts in Tees Valley: It was noted that all contracts have now ended and will be monitored. CPe due to meet with KF and ASt on how best to move forward with new contracts.

LM

CPa noted she met with L Dickson regarding partner policies and review dates. A process is due to be put in place to prompt the provider if legislation etc changes or if their policy needs to be updated.

**CPe/
KF/ASt**

Work Placement Book: CPa informed members that she is looking to create a workbook that students, when on placement can complete and keep with them as it is intended for this to hold contact names/numbers, induction checklist etc.

Action

Cyber Security: Nothing to report.

CQT: Members of CQT were reminded to forward updates on Prevent to KF so he can then present an overall curriculum report to members of Corporation.

Nissan: KM noted she is due to deliver Safeguarding Training to Nissan on 17 July. This will be paid training and if it's positively received will then look to offer out to other employers.

4 Update on PREVENT

ASt tabled the updated action plan and noted the position remains the same with two high risks. Campus security will always be a high risk but these potential risks are recognised. Will look to add safe working placements to the plan for the next meeting.

ASt

KF tabled a copy of the overall curriculum report that was presented to Corporation meeting and noted a copy would be circulated to members with the minutes.

LM

Members discussed in more detail why some learners do not feel safe whilst at College and as such would like staff and students to wear lanyards. Members noted that there are pros and cons with wearing lanyards so it was decided to look at this issue via risk based approach. Therefore it was agreed that R Pick would meet with student reps to get a more detailed response of why some students don't feel safe at College and what they then feel can be done. A focus group will then be set up to discuss options.

HO left the meeting.

5 Contest Update

CPa noted that new guidance has been issued but as yet there is no impact to the College. This mainly relates to returning students from Syria or Iraq who then have temporary exclusion orders placed against them. CPa informed members that CH is fully aware of this process which is undertaken via the Home Office.

New guidance on Keeping Children Safe in Education is due to be released by the government which PB will review and provide an update on any changes, if necessary.

PB

6 PREVENT Presentation - Students

KM noted that J Lingham has been working with her students to develop an internal performance on preventing radicalisation. KM attended a preview of the performance along with KF and PM. KM felt the performance worked well with the age of the group attending and the content they are studying, but feels this would need to be looked at further to ensure it is suitable for all level of learners also the logistics of holding sessions for students to attend next academic year needs to be explored. KM invites to the group to attend, if members are unable to attend can a member of their staff be sent in their absence. KM to meet with J Lingham to explore this further.

KM

7 Curriculum PREVENT/Safeguarding Report

This was presented to Governors at a Corporation meeting and was well received. A copy will be circulated with the minutes.

LM

8 Proposed Meeting Dates for 2018/19

The proposed meeting dates for next academic year were tabled. KF noted that attendance at these meetings is important and therefore if not able to attend then to send a representative.

9 Any other Business

There were no further items of discussion.

10 Date and Time of Next Meeting

The meeting dates for next academic year will be circulated.

LM

Karl Fairley
Chair