

# **NEW COLLEGE DURHAM**

## **Designated Safeguarding Lead Group (Terms of Reference and Membership)**

The Designated Safeguarding Lead Group of New College Durham will be a standing body accountable to the Senior Executive Group and the Corporation for the following:

### **Overall Purpose**

To ensure the College Group closely monitors its safeguarding cases and maintains an outstanding provision for safeguarding.

The group will ensure:

- Monitoring and analysis of safeguarding case data across the College group including impact on attendance, retention and achievement.
- Discussion and review of serious cases and subsequent learning points.
- Monitoring of all partner Safeguarding policies and procedures ensuring compliance.
- Review and updating of College policies relating to safeguarding, Prevent, and British Values
- Making recommendations for continuous quality improvement of processes and procedures
- Discussion and dissemination of local intelligence, updates to local and national guidance
- Contribute to multi-agency working
- Communication of key safeguarding messages across College
- Receive and discuss any updates around safer recruitment
- Monitoring of staff training and compliance

### **Responsibilities**

In order to achieve the overall purpose the group will agree, disseminate and check that:

- Staff, students, employers and partners understand their role in keeping Young People and Adults at Risk safe;
- Appropriate steering groups are aware of any actions taken, the impact to the College including proving follow up reports on the effective implementation of such actions;
- An annual report is produced which analyses Safeguarding and PREVENT data from across College.

**Membership**

Director of HR, Head of Safeguarding  
ASC Manager and DSL  
Safeguarding Support Officer  
Quality Manager Apprenticeships  
Head of Human Resources